



École Pierre Elliott Trudeau School
GOVERNING BOARD MINUTES
April 4, 2023 @ 7:00PM
Virtual via Teams

Minutes taken by Jan Barbieri

PRESENT: (16 total / 12 voting members present / 3 guests)

Voting members

Parents: Daniel Tatone, Jan Barbieri, Christi Milsom, Darcy Kiefer, Evelyn Tsang,
Geoff Nairn

Teachers: Mary Carone, Dina Simec, Leanna Verrillo, Carissa Valente

Other staff: Mara Filippone (daycare), Maria Depalma-Nitti (support)
(Support and daycare)

Non-voting members

Principal: Tanya Alvares

Com. reps: absent

Commissioner: absent

Guests: Léo Scozzari (Le Merenda, caterer), Johnny (LeDoral, caterer)

ABSENT: Jonathan Marcanio (comm. rep), Jasmin Legatos, Michael L'Altrella, Agostino Cannavino (commissioner)

(Votes: # yays - # nays - # abstentions)

1. Call to Order

The meeting was called to order by D. Tatone at 7:02 pm.

2. Adoption of Agenda

C. Milsom motioned to adopt the agenda, seconded by L. Verrillo, motion unanimously resolved.

Vote: 12-0-0 Unanimous

3. Approval of Minutes

3.1 Feb 7, 2023

E. Tsang motioned to approve minutes (Feb. 7, 2023), seconded by D. Kiefer motion unanimously resolved.

Vote: 12-0-0 Unanimous

3.2 March 14, 2023

C. Valente motioned to approve minutes (March. 14, 2023), seconded by D. Kiefer, motion unanimously resolved.

Vote: 12-0-0 Unanimous

4. Business Arising from the Minutes

*Due to having 3 guest speakers, the order of the meeting items was: 1-3; 6.1 (Léo); 5.1 (Safe Crossing); 6.1 (Johnny); 6.2 (Shannon); 5.2 (Bilingual Pride); 6.1 (Hot Meal Selection discussion); 7-10.

4.1 Volunteer night

Smaller event this year – only volunteers that are being distinguished from last year and this year and their administrative teams will be invited.

5. Question Period

5.1 Safe crossing Belanger/Cartier – Sarah (Through Jan)

A parent has opened a request file with the city to provide stronger traffic control/pedestrian support at the Belanger school crossings.

The city advised that citizens and parents call 311 and quote 2335091 file number to support this initiative.

5.2 Bilingual Pride – Evelyn

E. Tsang elaborated on her email message regarding celebrating bilingualism at school and received feedback from GB members.

6. New Business

6.1 Hot Meals Selection

Léo from Merenda presented a PPT about their hot lunch program. They are one of the two EMSB-approved hot lunch providers, serving 120 schools at 9 different school boards. Next year we would have the option to go green with no utensils included in the lunches. Children receive utensil kits to use, wash at home, and bring back to school the next day. Meals can be added or cancelled until 7 am the day of. No minimum or maximum meals need to be ordered for the month. Prices are \$6.25 for reg. sized meal and \$6.75 for adult portion meal – includes crudité, beverage, meal, dessert, water, milk, or juice. There is a \$0.20 discount if you do not take a beverage. There are 6 different meal options – including vegetarian, cold, and varied. They provide frozen meals for “emergencies.” They have Merendaide, a program to give back to local community around school: GB selects a few families in need of hot lunches to receive free hot lunches for their child for the school year. Strong sanitary and cross-contamination protocols (C-1 permit). Provides a September newsletter for new customers (schools) to guide parents through the ordering process. Email sent to school night before with a list of meals ordered; add-

ons/alterations will be emailed by 7:30 am day of. Meals delivered in thermal bags, already warm, drinks provided in a separate bag. They can pack and deliver the meals in any way that accommodates our needs. Can provide a warmer/oven. Meals are made the day before and delivered the next morning. (Note: the new bylaw on plastics requires catering companies provide schools with back-up utensils.)

Johnny from LeDoral presented on their catering services (current caterer).

Changes to 2023-24: Meals will increase by \$0.25 (from \$6.50 to \$6.75 per hot meal). Removing single-use plastics (in accordance with the government mandate). Stressed that they do consider feedback received from our school and parents.

Example: starting in September a vegetarian option will be available (in 2023-24: 4 meal choices will be available – A, B, C and V(egitarian) in addition to lactose-free and halal meal). Online pop-up reminder for parents when ordering to provide kids with cutlery from home for the lunch. They work with 22 schools now (as well as daycares and a high school). They do morning-prepared meals (day of) – not reheated from day before. He feels the quality of their food/ingredients, same-day meal preparation, and transparency in customer relations sets their service apart; Can cancel 7 am day of; order cut off time is longer for logistical reasons for caterer and school. In process of developing and testing vegetarian meals. No senior and Jr. portions because of logistics.

GB discussed the presentations. Menus were shared in the chat. Vote on meal provider during May GB meeting.

6.2 Shannon (Green Projects)

Shannon presented on the green projects at the school. *Completed projects:* pollinator garden, 500 tulips planted around school, baby plum tree nursery, cleanup in front plant beds. *Current projects:* Seeds 1-2 with indoor and outdoor green projects (hydroponic projects), indoor tulip bulbs, science-related activities. There is full daycare participation – seeding for May and all daycare students will participate in cleaning up garden areas or planting. *Upcoming projects for Spring:* 10 garden boxes being built by JFK high school, more pollinator gardens will be planted around the parking and front Cartier areas, and projects are in the works for the Chabot entry area. All grades are participating in these greening projects.

6.3 Photo Company

We signed a 3-year contract with our current photo company last year. No updates.

7. Reports

7.1 EMSB Parent's Committee Report

D. Tatone reported on recent events.

7.2 Commissioner's Report

Commissioner Cannavino was absent.

7.3 Treasurer's Report

Nothing to report.

7.4 Principal's Report

T. Alvares reported on recent events. Enrollment reports and staffing for next year is in progress; enrollment changes throughout the year. Next week, teachers will be informed of tentative assignments. Planning for an in-person welcome to kindergarten orientation (first since the pandemic began).

7.5 Teacher's Report

L. Verrillo motioned to approve a Grade 2 "Take Me Outside" program fieldtrip Gape in Point-Aux-Prairie, Monday May 1, from 8:45 am to 1:15 pm, with transportation cost of 1 bus (approx. \$440) paid with PPO fund, seconded by D. Kiefer, motion unanimously resolved.

Vote: 12-0-0 Unanimous

L. Verrillo motioned to approve a Grade 4 "Take Me Outside" program fieldtrip to Parc du Mont-Royal (Les Amis de la montagne, "Nos voisins les animaux") on Friday, April 21, from 8:45 am to 1 pm, with transportation cost of 2 busses (approx. \$740) paid with the PPO fund, seconded by M. Carone, motion unanimously resolved.

Vote: 12-0-0 Unanimous

L. Verrillo motioned to approve a Grade 1 Cultural Outing to the Science Centre on Thursday, May 11, from 8:45 am to 1:15 pm, with \$600 paid with PPO fund to cover the remainder of the outing fee (including busses) for the students, seconded by C. Valente, motion unanimously resolved.

Vote: 12-0-0 Unanimous

M. Carone presented on behalf of Ms. Patty (phys. ed.): after school soccer grade 3-4 and 5-6 coming to end, Halo run practices to begin soon, Halo race will be held on May 10 or 11.

M. Carone motioned to have transportation for Halo run paid by PPO fund (amount tbd), seconded by L. Verrillo, motion unanimously resolved.

Vote: 12-0-0 Unanimous**

(NOTE: Ms. Alvares confirmed via email on April 5 that this outing and fee was already approved during the September 2022 GB meeting.)

M. Carone motioned to approve Grade 3-4 ball hockey tournament at PET (date TBD) AND funding for grade 5-6 Spring ball hockey tournament for Grades 5-6 either at PET or at another school (with transportation costs of approx. \$120-140 for 1-2 Ubers paid for with PPO fund in the event it is off-site), motion unanimously resolved.

Vote: 12-0-0 Unanimous

The Spring concert will be held at PET in the evening on Thursday, June 8, for grades 1-6 only (no pre-cycle).

7.6 PPO Report

D. Kiefer reported. Pizza kits will be delivered on April 5; 85 were sold. She provided updates on recent fundraiser profits and St. Patrick's Day events.

Upcoming events: English bookfair April 17-19, virtual bookfair dates TBD; Spring Basket raffle May 1-15, draw on May 17; spring chocolates will be given to each child in April.

D. Kiefer motioned to approve approximately \$331 paid for with PPO fund to purchase nut-free chick chocolates to be given to all students, seconded by C.

Milsom, motion unanimously resolved.

Vote: 12-0-0 Unanimous

Concession providers and logistics for the end of year movie night are in discussion.

Two fundraisers are ongoing (Mabel's Labels and Fundscript).

7.7 Grad Committee

Nothing to report.

7.8 Green Committee Report

Nothing to report.

7.9 Daycare/Lunch Report

M. Filippone motioned to approve a May 12 Ped Day outing to Old Montreal for a boat ride and other activities (costs: \$21 for boat, \$11 for transportation, and \$12 for the day), seconded by M. Depalma-Nitti, motion unanimously resolved.

Vote: 12-0-0 Unanimous

8. Varia

8.1 Calendar

T. Alvares presented the 2023-24 calendar and reviewed important dates, holidays, and ped. days. She will motion for approval via email before due date of April 28.*

[Important Dates: First day of school Aug. 30, 2023; holiday break Dec.25 to

January 5; open house January 25; March break March 4-8; Easter March 29 and April 1; Victoria Day May 20; Last Day of School Friday June 21.

Ped Days: Oct 13 (teacher convention), Nov. 1 (post-Halloween), Nov. 24 (daytime parent-teacher interviews), December 8, Jan 8 (post-holiday break), Feb. 12 (teacher interviews), Feb. 29, March 22, April 19, May 10, June 10].

9. Date of Next Meeting – Tuesday, May 2

10. Adjournment

J. Barbieri motioned to adjourn the meeting, seconded by C. Milsom, motion unanimously resolved. Meeting adjourned at 8:59 pm.

Vote: 12-0-0 Unanimous

***E-vote, April 24, 2023: Approval of school calendar**

J. Barbieri motioned to approve the 2023-24 school calendar emailed on April 24, 2023, seconded by L. Verrillo, motion unanimously resolved (end of day, April 25, 2023).

11-0-0