



École Pierre Elliott Trudeau School
GOVERNING BOARD AGENDA
April 12, 2022 @ 7:00PM
Virtually on Microsoft TEAMS

Minutes taken by Jan Barbieri

Participants

Present: (14 total / 12 voting members)

- Parents:** Daniel Tatone, Jan Barbieri, Christi Milsom, Georges Mitchell, Jasmin Legatos, Kathleen de Melo, Laura Annie Bouffard
- Teachers:** Natasha Benvenuto, Mary Carone, Michael L'Altrella
- Other Staff:** Tanya Alvares, Mara Filippone, Maria Depalma
- Com. reps:** Jonathan Marcanio
- Other:** Johnny le Doral (guest)
- Absent:** Jonathan Stein, Commissioner Agostino Cannavino, Patty Foschi

1. Call to Order

The meeting was called to order by D. Tatone at 7:03 pm.

2. Adoption of Agenda

K. de Melo motioned to adopt the agenda, seconded by M. Carone, motion unanimously resolved.

Vote: 12-0-0.

3. Approval of Minutes (March 15, 2022)

M. Carone motioned to approve minutes, seconded by K. de Melo, motion unanimously resolved.

Vote: 12-0-0

4. Business Arising from the Last Meeting

- 4.1 Green Project/beehive: Beehive external box will arrive next week. Green committee will present shortlist of small projects for June meeting.

4.2 COVID update: PET continues to follow government protocol. Parent commitment form for students returning from an illness-related absence will soon to be reinstated. COVID-related absences and rapid tests administered at schools are also being reported to government.

5. Question Period

No correspondence to report.

6. New Business

6.1 Le Doral presentation / Catering: Le Doral presented on their catering services, green efforts, pricing, etc. As of September 2023, water bottle will no longer be included with meal (no price change); it will cost + \$0.25 if PET adds water bottle to meal. Affordable green packaging is not an option as it is not currently available for caterers. Le Doral will continue to honor the three-year price guarantee. Vote for hot lunch provider tabled until next meeting.

6.2 Life Touch School Photos: Administration is pleased with working relationship with Life Touch. The school receives 15% of school picture sales from the first set of pictures; this money goes to the PPO fund; (\$800 for 2021-22 school year). K. de Melo motioned to keep Life Touch as PET photo provider for one (1) year, seconded by C. Milsom, motion unanimously resolved.

Vote: 12-0-0

6.3 Principal Criteria: (Note: T. Alvares left meeting for this discussion.) “Principal Criteria” is a document that will be given to the administrative committee in charge of appointing a new principal if/when this is necessary. GB reviewed and discussed the last year’s guidelines. D. Tatone motioned to edit Principal Criteria document for approval by e-vote around April 25, 2022, seconded by K. de Melo, motion unanimously resolved. *

Vote: 12-0-0

6.4 PLCs (Professional Learning Communities): (Note: T. Alvares returned for the rest of the meeting.) PET is the only elementary school that offers PLCs. PLCs are time allocated for teachers to meet/collaborate during school; during these meetings, students are given enrichment activities by outside providers and supervised by daycare staff. PLC program costs about \$12,000/year (for activity providers). K. de Melo motioned for use of \$12,000 PPO funds for 2022-23 school year PLCs, seconded by L.A. Bouffard, motion unanimously resolved.

Vote: 12-0-0

- 6.5** Extra-curricular activities (2022-2023): Extra-curricular activities will be offered 2022-23 school year, hopefully including past providers. Forward suggestions for other activities, organizations to principal.

7. Reports

- 7.1 EMSB Parent's Committee Report: D. Tatone reported on recent events and upcoming conference.
- 7.2 Commissioner's Report: No report due to Commissioner Cannavino's absence.
- 7.3 Treasurer's Report: C. Milsom requested ideas for a GB end-of-year activity. GB decided to hold a potluck at the school during the June 7 GB meeting.
- 7.4 Principal's Report: T. Alvares reported on recent and upcoming school activities: progress report cards; next GB meeting will address the 2022-23 calendar.
- 7.5 Teacher's Report: M. Carone requested approval for upcoming outings (**please see detailed list of these trips at the end of the minutes).
- 7.5.1 *Take Me Outside outings*: M. Carone motioned to approve the use of PPO funds for the bussing costs for four Take Me Outside outings for grade 3, 5, 1 (1. La Guepe: Des animaux au poils; 2. SEPAQ: excursion vers le site Iroquois; 3. SEPAQ: le mini-monde des superhéros; 4. La Guepe: 5 sens en folie); costs to be confirmed at next GB meeting, seconded by M. Altrella, motion unanimously resolved.

Vote: 12-0-0

- 7.5.2 *Robotics competition/OSM outing*: M. Carone motioned for permission to take 30 grade 4,5,6 students to Compétition Arcanum (Robotics Competition) on Thursday, April 29, and grade 5/6 students to the OSM using STM on Thursday, May 6, seconded by K. de Melo, motion unanimously resolved.

Vote: 12-0-0

- 7.6 PPO Report: K. de Melo reported on recent and upcoming activities. Big Box fundraiser underway, upcoming in-house bookfair; PPO fund contains \$26,822 (note: costs for fundraising products such as TCBY, scones, and pizza, must be deducted from this amount).
- 7.7 Grad Committee: K. de Melo reported on recent and upcoming activities. Proceeds from TCBY and pizza fundraisers are going to the grade 6 graduation fund; grade 6 will have access to funds raised by the scone fundraiser if needed. Grade 6

requested permission to hold a grade-6 only fundraiser to help them attain fundraising goal (\$10,000).

7.8 Daycare/Lunch Report: M. Filippone reported on recent and upcoming activities. Daycare Week is May 9-13. M. Filippone motioned to approve a June 10 daycare outing to the Bateau Mouche in the Old Port (\$25-30 fee per child for bus and boat ride), seconded by D. Tatone, motion unanimously resolved.

Vote:12-0-0

8. Varia

D. Tatone alerted GB members to Allô Prof, on online tutoring service in math, science, English.

9. Date of next meeting (May 10, 2022)

10. Adjournment

The meeting was adjourned at 9:18 pm on a motion by K. de Melo, by a seconded by C. Milsom.

*** E-vote Approval for “Principal Criteria” Document:**

In an e-vote on April 21, 2022, J. Barbieri motioned to approve the edited “Selection Criteria for the Appointment of a Principal” document, seconded by G. Mitchell, motion unanimously approved.

Vote: 10-0-0

**** UPCOMING OUTINGS list**

Take me Outside Outings

An EMSB Outdoor Experiential Initiative in Collaboration with the MEQ Revitalization Plan for Educational Success 2021-22

- The fees for the activities are paid for by the school board, busing has to be covered by the school.

Tues April 19

Grade 3

La Guepe: Des animeaux au poil (Furry Animals) at Chaley Heritage du parc-nature de la Pointe-aux Prairies

8:30am - 2:25pm

Tues May 31

Grade 5

SEPAQ: Excursion vers le site iroquien at Parc national des iles-de-Boucherville

8:30am - 2:25pm

Tues June 7

Grade 5

SEPAQ: LE mini-monde des super héros at Parc national des iles-de-Boucherville

8:30am - 2:25pm

Mon. June 13

Grade 1

La Guepe: 5 sens en folie (5 crazy senses) at Parc le Rocher

8:30am - 2:25pm

TWO ADDITIONAL OUTINGS

Thurs. April 29

Grades 4-5 -6 (30 students)

Compétition Arcanum (Robotics Competition) at É.S. Curé-Antoine-Labelle, 216 Boul. Marc-Aurele-Fortin, Laval

8:30am - 2:30pm

- Costs covered by school

Thurs. May 5

Grades 5 & 6

Orchestre Symphonique de Montréal: 5 sens en folie (5 crazy senses) at 1600 rue Saint-Urbain

8:30am - 12:10 pm

- students will return for lunch at school
- transportation by STM
- Cost covered by Cultural outings fund