

Westmount Park School Governing Board
Meeting Thursday June 10, 2020

Attendance: (members of the board) Sophie Antippa, David Lee, Giovanni Iammarrone, Holly Kusiewicz, Deborah Mete, David Weiss, Kathleen Rooney, Melanie Hebert, Jennifer Maxwell.
Guest: Shauna Joyce (Tyndale), joined at 4:35 PM

Absent; Mouna Mouline, Jennifer Mullen

1. Welcome, call to order at 4:05 PM
 2. Attendance
 3. Approval of the Agenda
No additions to the agenda
David W. moves, Melanie H. seconds, unanimously approved
 4. Approval for minutes for February 12, 2020 meeting
Jennifer moves, Kathleen seconds, unanimously approved
 5. Business arising from February 12th meeting
Mr. David Lee gives an update about the breakfast program. The demands were too much for both buildings at the moment and unfortunately will not work this year due to the space and the demands from the Breakfast Club of Canada. Although, once WPS returns to the new building in September 2021, it may be re-applied. For 2020-2021, it is suggested that the school purchase and maintain an inventory of healthy food and snacks in case of student needs.
 6. School fees 2020-2021:
Mr. Lee explained the school fees for each grade: agenda and photocopy fees are \$10 each per student. Workbook fees are different for each grade.
Sophie moves, Jennifer seconds, unanimously approved
 7. School supplies 2020-2021:
Mr. Lee explained that the teachers have all met to revise the school supply lists from last year. All is status quo and that there are minor changes in grade 4. Added materials due to the current situation such as, Kleenex boxes, hand sanitizer, refillable water bottles.
David moves, Deborah seconds, unanimously approved
 8. Textbooks and workbooks 2020-2021:
Status quo. Teachers have modified the supplements by adding or removing some pages and sent to the school board. The school board said to continue ordering workbooks.
Sophie moves, Melanie seconds, unanimously approved
 9. Morning daycare services 2020-2021:
Due to low enrolment in the morning base daycare program, the daycare will be abolishing the morning service until further notice for the 2020-2021 school year.
David moves, Sophie seconds, unanimously approved
- At 4:35 PM, executive director from Tyndale, Shauna Joyce, joins the governing board meeting.
10. Lunch supervision fees 2020-2021:
Mr. Lee explained that every new year, governing board should revise the increase of lunch supervision fees.

For the 2020-2021 school year, there will be an increase of \$25.00 Lunch supervision fees will be \$225.00 per student and for families that are three or more, the lunch supervision fees will remain \$200.00

Melanie moves, David seconds, unanimously approved

11. Preliminary School Budget 2020-2021:

The preliminary budget was presented by the school principal which forecasts' revenues of \$350 000 and expenditures of \$211 000.

Sophie moves, Kathleen seconds, unanimously approved

12. Implementation of Success Plan:

Mr. Lee explained how third term marks are graded by a pass or fail and not evaluated due to the current situations in schools. It is difficult to assess successful implementation of School success plan at this time due to lack to standardized results.

13. Review of compositions of Governing Board:

Sophie explained that governing board consists of four parents, 4 staff members, two community reps and school administrators. Each year it can be decided to change its composition. It was decided to maintain status quo – no voting took place.

14. Field trips 2020-2021:

Each year in June, a blanket resolution is applied for the new school year. At the moment, staff are not permitted to reserve any field trips for the 2020-2021 school year. Mr Lee explained that in case this is lifted, the school administration will be allowed to approve all day trips taking place during school hours without having to consult the GB. All overnight and extended-day trips will continue to be brought to GB for consultation and approval.

David moves, Melanie seconds, unanimously approved

15. Approval of WPS Code of Conduct:

Basic school agenda pages, all rules and policies stay the same. Student agenda has been ordered for delivery in August for all students.

Sophie moves, Kathleen seconds, unanimously approved

At 5:01, Melanie Hebert leaves the governing board meeting.

16. Status of WPS renovations:

Mr. Iammarrone and Mr. Lee spoke with the project manager and that she is confident that the renovations are on time despite a 7-week stoppage due to COVID-19.

17. Reports given by;

Chair (Sophie Antippa)
Principal (David Lee)
Vice Principal North (Holly Kusiewicz)
Vice Principal South (Giovanni Iammarrone)
Daycare (Deborah Mete)
Teachers (David Weiss & Kathleen Rooney)
Community Reps (Shauna Joyce & Jennifer Maxwell)

Chair, S. Antippa

Date

Principal

Date