



École Westmount Park School
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Westmount Park Elementary School | Governing Board Agenda

Date: Jun 11, 2024,

Start time: 4:45pm

Present: Christing P., Tina, Deborah, Rony, Mujdat, Shalani, Cristina, Marco, Chrissy, Kassaye (guest)

Missing: Shalani and Cristina arrived 5pm.

1. Welcome:

1.1 Additions to the agenda: None

1.2 Approval of the agenda: 1. Tina, 2. Deborah, approved.

1.3 Approval of the May minutes: 1. Tina, 2. Deborah, approved.

1.4 Public question period: None

2. Business arising from the minutes:

2.1 Fans for all classes update: With the help of PPO (12 fans), we purchased 51 fans total. Rony and other parents also donated. We selected Tower fans with no blades from Costco. Plan to order 1-2 each year.

2.2 Building the school fence project update: no news

3. Business requiring approval:

3.1 GB year-end financial report: \$494 balance rolling over to next year.
Total expenses: \$769 - \$100 for 2 awards - \$175 food for year-end meeting.

3.2 Budget Report: Several accounts with consistent plan to spend it all. Fund 5 is based on **668 students counted on Sept. 30th**; we had **743 students total over the year**. Allocations do not increase with increased enrolment nor rollover to the next year.

Fund 5: \$43,209 used on travel representation, guest speakers, and workshops.

Caretaking: \$38,716 supplies, maintenance, and contracts.

MAO: \$3340 Furniture budget.

School fees: \$42,215 materials. Deficit is absorbed by school board.

1. Mujdat, 2. Shalani, unanimously approved.



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3.3 GB annual report: Rony will email report.

1. Tina,
2. Deborah, unanimously approved.

4. **Items requiring discussion:**

4.1 WINGS Classrooms schedule late start once per month (*discussion followed by vote*)

WPS has 2 Early Stimulation (ES) and 4 WINGS classes serving 26 students from K4-6. These classes require specialized teachers and behavioural techs who need more planning time. WPS is proposing 1 late start day per month; Thursday is best option because all the specialists are in (psych, SLP, OT, special ed consultant, and ASD consultant). This change will allow for more collaboration but also presents complications.

There are 3 options to address the change in schedule for the students:

1. Kids transported at 10:30am on that day. Marco is in discussion with transportation department to see if possible. Several parents raised concerns that the change in routine will be too disruptive; parents may skip school on this day rather than start late or can't otherwise accommodate the change. WPS will be in close contact with affected parents, suggesting that they schedule external appointments at this time. WPS will provide a visual schedule, advance notice, and several reminders to ensure parents and drivers are aware. **Staff feels this is the best option so that the behavioural techs can participate in the meetings.**
2. Organizations brought in to work with the students on that day, at a cost. Discussed possibility of integrating some students during this time, but that would take the behavioural techs out of the planning meeting.
3. Students stay in daycare during the planning meeting, pending available daycare staff.

After school is not an option because it would add uncompensated staff hours.

Motion recommending 1st option noting that the schedule be sent in advance and daycare offered. Parents will be consulted on their individual situation. 1. Tina, 2. Shalani, approved.

Administration will keep GB informed of ongoing planning.

4.2 Possible projects for next school year for GB to follow through on

4.2.1 School fence project as a priority safety issue for WPS – The projects need to be followed up on and progress tracked in every GB meeting until completion due to the priority of its need for WPS.

4.2.2 Long-term solution for summer – As a natural ventilation school we need to unbolt, and place screens for all windows, to enable teachers to open windows while keeping bugs out, additionally, for special needs students who are unable to go out, portable AC units are required.

Marco has placed a request for AC in the staff room on the 3rd floor – quoted \$25k. May proceed with other common spaces such as the gym or auditorium.



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4.2.3 Email ID for GB chair – To be posted on the school website to enable parents to write to their chairperson and representative to promote communication.

4.2.4 Outdoor Classroom for WPS – This will elevate the school's appeal to prospective students.

5. Reports:

5.1 Teacher's report

School Wide -

- Junior and senior talent shows
- Music Concerts
- Carnival Day (cancelled)
- Soccer game students vs teachers on June 12th

K4

- K4 parents were invited to a Parents' Day Pizza Playdate on May 31st.
- K4 is learning about the butterfly life cycle, raising caterpillars, and watching them transform into butterflies.

K5

- We had a successful graduation day on Friday, June 14th. The students sang songs and danced for their families in the auditorium and we joined together in the gymnasium for congratulations and refreshments. A special thanks to our administration who funded the refreshments, snacks and a gift (book) to each graduate.
- The K students have been going to the sprinklers (4x) to cool off after all their hard work this year, lots of fun and laughs are had each time.

Grade 1

- 108 released their butterflies into the WPS garden, concluding their unit on the butterfly life cycle.
- End of year celebrations begin with nature walks, picnics, water games, learning centers and various activities
- Dibels testing and math testing
- We would like to thank PPO for the fans for each homeroom. They have come in handy during our heat wave.
- Music concert with M. Simon on June 17th.
- Sing along concert with Mr. K on June 13th
- Group 208 and 210 will be visiting the Westmount Library and greenhouse



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Grade 2

- McEntyre Art Project Vernissage
- Theme weeks - mini olympics, superheroes, camping, beach
- Upla Field trip
- Diebels Testing / math testing
- Graffiti shoe art in room 110 & 115

Grade 3

- Nothing to report at this time.

Grade 4

- Nothing to report at this time.

Grade 5

- We did boardgame workshop where the student had 6 weeks to explore different boardgames and then they created their own.
- June 7th we went to Quebec city.
- Diebels testing

Grade 6

- After a 6 week workshop, students completed their board games and enjoyed playing each other's games.
- On June 7th, we went to Bois de Boulogne and enjoyed playing sports and team building activities.
- June 10th, grade 6 will be filming their annual Lip Dub video, which will be shown at the graduation ceremony on June 20th.

5.2 Daycare report

5.3 Principal's report

Signed with new photography company named Green Apple who can handle a large school Carnival was cancelled due to weather and will be moved to next fall, hopefully Sept. 30th Rescheduled graduation due to extreme heat. The WHS auditorium has no AC nor any windows; it could be dangerous for audience. Graduation will be held outside WPS on Friday June 21st at 8:30am.

Report cards will be available on Mozaik by end of day Friday June 21st.



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Request for 2nd VP has still not been addressed despite WPS meeting the weighted enrolment limit this year. Marco is meeting with the DG next week; if denied again, GB will write a letter in support. Marco shared his presented argument, in part: there were 743 total students throughout the year including 42 homerooms and 8 special classes. There are 27 students in WINGS and ES classes weighted at 123.5 as well as 61 ASD students. WPS has never been fully staffed even with over 100 staff members, and that puts extra burden on the administration to fill in.

Will receive 3rd secretary next year.

5.4 PPO report

5.5 Regional parent committee report

6. **Varia:**

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7. **Date of next meeting:**

The next meeting is scheduled for next school year.

8. **Adjournment:** 1. Deborah, 2. Mujdat

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