

LUNCH FEES 2024-2025

Dear Parent/Guardian:

Each year, the school collects fees for the payment of monitors to supervise the students during the lunch hour. All parents are obligated to pay the Lunch Supervision fees of \$279 (1.55\$/day). **In order to simplify the collection of lunch fees and the submission of income tax receipts, it was decided that the lunch fees will be collected monthly. A monthly electronic invoice will be sent by email starting October 2024.**

Monthly Payment Options

- **Cash** (Envelope with exact change clearly indicating the child's name and homeroom number. The envelope must be hand delivered monthly directly to the office.
- **Cheque payable to Willingdon School** (Envelope and cheque clearly identified with the child's name, Homeroom & **purpose** of the payment clearly indicated in the **MEMO** section of the cheque. The envelope must be hand delivered to the office)
- **Debit/credit card** payment in person at the Junior campus second floor office (Ms. Andrea)
- **Online banking (New this year):** You will now be able to pay lunch supervision fees online. A letter with a personalized access code and details will be sent.

Important Information:

- Please make **one cheque per child** to avoid confusion. *Please do not combine the lunch fees with the workbook fees.*
- *Parents who have registered their children in BASE for 3 days or more please disregard this letter as lunch supervision is included on your daycare days.*
- *For students in K4 and K5, the lunch fees will be collected monthly through the Daycare. Therefore, lunch fees cheques for K4/K5 students should be addressed to the Willingdon BASE Daycare.*
- *The lunch fee does not pertain to the cost of ordering hot lunches. This service is not subsidized by MEES or the EMSB. Information regarding the hot lunch program offered by Mini Bistro can be found on their website: www.Leminibistro.emsb.qc.ca*
- *Income tax receipts for Base daycare services and lunch fees will now be issues by the Willingdon Base Daycare in February for the previous fiscal year. (January 2024 to December 2024). Please note that our system only allows one parent to receive a tax receipt. We are unable to give split receipts.*

Thank you for your cooperation in paying your monthly lunch fees on time.

The Willingdon School Administration