**Program Letter of Agreement (PLA)**

Between

Kansas City University Graduate Medical Education Consortium (“KCU-GME Consortium”)/ XXXXXXXXXXXXXX Residency Program and XXXXXXXXXXX (“Participating Site”).

This document serves as an Agreement between KCU-GME Consortium/ XXXXXXXXXXXXXX Residency Program and Participating Site involved in resident education.

This Agreement is effective from 7/1/2021, and will remain in effect for ten years, or until updated, changed or terminated by the Residency Program and Participating Site.

**Faculty Members Who Assume Educational and Supervisory Responsibility for Residents:**

Residency Program Director: XXXXXXXXXXXXXX, DO or MD

At Participating Site: XXXXXXXXXXX, MD or DO

The above referenced faculty are responsible for the education and supervision of the residents while rotating at Participating Site.

**Responsibilities of Faculty Members**

The program director and faculty at Participating Site are responsible for teaching, supervision, and formal evaluation of the residents. Faculty must provide appropriate supervision of residents in patient care activities and maintain a learning environment conducive to educating the residents in the Accreditation Council for Graduate Medical Education (ACGME) competency areas. Faculty must evaluate resident performance in a timely manner during each rotation or similar educational experience and document a final evaluation at the completion of each rotation or similar educational experience, as defined or requested by the residency program’s goals and objectives and evaluation process.

**Duration and Content of the Educational Experience**

The content of the rotation or similar educational experience has been developed according to ACGME Residency Program Requirements, and includes the competency-based goals and objectives as specified in New Innovations.

In cooperation with Dr. XXXXXXXXXXXXXX, Residency Program Director, XXXXXXXXXXXXXX, Participating Site Director, and the faculty at Participating Site are responsible for the day-to-day activities of the residents to ensure that the goals and objectives are met during the course of the educational experience at Participating Site.

The duration of the educational experience at Participating Site is defined in the goals and objectives and block schedule provided to Participating Site on a yearly basis.

**Policies and Procedures that Govern Resident Education**

Residents will be required to comply with the residency program’s policies, the Kansas City University GME Consortium Policy and Procedure Manual, and Participating Site’s policies for visiting resident rotations.

**Agreed Upon By:**

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XXXXXXXXXXXXXX, DO or MD Date  
Residency Program Director  
XXXXXXXXXXXXXX

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_   
XXXXXXXXXXXXXXXXXXX, DO or MD Date  
Site Director  
Participating Site

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XXXXXXXXXXXXXXXXX, Credentials Date  
Participating Site Institutional Official  
Participating Site

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Kerrie J. Jordan, DHSc, C-TAGME Date  
Designated Institutional Official (DIO)  
KCU-GME Consortium