**Kansas City University**

**CAMPUS Reawakening PLAN**

KCU’s guidelines for reawakening our campus and returning back to work are summarized here.

Your safety is not an option, it is our top priority. The KCU Campus Reawakening Plan is focused and rooted in your willingness, ability and reasonable comfort level in returning back to work on campus.

Guidelines and schedules are subject to change as conditions develop and new information becomes available.

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**STAGES**

<table>
<thead>
<tr>
<th>STAGES</th>
<th>STAGE 1</th>
<th>STAGE 2</th>
<th>STAGE 3</th>
<th>STAGE 4</th>
<th>STAGE 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>WHEN</td>
<td>CURRENT STATE</td>
<td>ESTIMATED JULY 13</td>
<td>ESTIMATED JULY 27</td>
<td>NOT BEFORE SEPT 8</td>
<td>TBD</td>
</tr>
<tr>
<td>WHO</td>
<td>ESSENTIAL EMPLOYEES ONLY ALLOWED, otherwise work from home</td>
<td>BROADER GROUP OF ESSENTIAL EMPLOYEES ALLOWED, otherwise work from home</td>
<td>WILLING, ABLE, COMFORTABLE, ALLOWED in staged capacity, otherwise work from home</td>
<td>BROADER GROUP OF WILLING, ABLE, COMFORTABLE, ALLOWED otherwise work from home</td>
<td>ALL EMPLOYEES</td>
</tr>
<tr>
<td>WHAT</td>
<td>Active During Stage 1</td>
<td>Active During Stage 2</td>
<td>Active During Stage 3</td>
<td>Active During Stage 4</td>
<td>Active During Stage 5</td>
</tr>
</tbody>
</table>

- **Campus access through each stage.**
- **Prior to arriving on campus, employee goes through a screening process.**
- **Maintain social distance everywhere - the 6-foot work environment.**
- **Masks required in public spaces but not when alone in private spaces.**
- **Daily cleaning and disinfecting of common areas and work spaces.**
- **Food served on campus - pre-packaged or closed container food items only.**
- **Employee Gym.**
- **Non-essential travel.**
- **External visitors allowed on campus without EVP approval.**
- **Essential in-person meetings and events only at the appropriate capacity.**
- **Intra-campus travel.**

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**IF YOU FEEL SICK, ARE IDENTIFIED AS OR LIVE WITH A "VULNERABLE PERSON," ARE CARING FOR OTHERS, OR ARE NOT ABLE TO COME BACK TO WORK, LET YOUR SUPERVISOR KNOW, EMAIL HR@KCUMB.EDU, AND STAY HOME.**

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CAMPUS Reawakening PLAN

WHO

WILLING
Employees who are ready and prepared to return back to work on campus, and feel they can be more productive in their role if they are performing their duties on campus.

ABLE
Employees who are NOT restricted/advised to stay home.

Individuals who may not be able to return right away: those who are sick in any way, those at high-risk or living with someone that is high-risk, those who have been exposed to COVID-19, those who are caring for others (including child-care).

COMFORTABLE
Employees who feel safe and secure leaving their home to work in their office on campus.

Employees who are reasonably uncomfortable returning to work are not required to do so at this time.

ESSENTIAL EMPLOYEES
Essential personnel include the following:
- faculty members who require access to technology for the recording of lectures;
- campus safety and emergency management personnel;
- housekeeping, facilities and grounds; and
- a limited number of other approved employees.

EMPLOYEE HEALTH SELF-MONITORING

Before you come to work, if you answer YES to any of the following questions, let your supervisor know, email HR@kcumb.edu and stay home.

- Do you have a temperature over 100.4°F?
- Do you have symptoms associated with COVID-19, such as a fever, cough, or shortness of breath.
- Have you visited any of the restricted travel advisory locations listed on the CDC site within 14 days?
- Have you had close contact with anyone in the past 14 days who has been diagnosed with COVID-19?

CLEANING PROTOCOLS

The KCU Building Services Department is dedicated to maintaining a clean and healthy environment on both campuses. These teams follow best practices and disinfect student and employee areas on a daily basis with products capable of decontaminating the surfaces.